

III:11:10 STUDENT CLUBS & ORGANIZATIONS TRAVEL AWAY FROM CAMPUS

VSCC POLICY

Advisors of student clubs and organizations may seek approval for members of the group to travel to activities, conferences or events away from the campus. If approval for absences from classes will be needed, the advisor and students must follow the policy on Excused Absences for College Functions. Refer to VSCC Policy II:05:00. Weekend trips related to instructional programs should be approved by the Vice President of Academic Affairs; weekend trips related to student activity programs should be approved by the Coordinator of Student Activities and/or the Director of Student Life and Diversity Initiatives with final oversight from the Vice President for Student Services.

Travel by student groups or other groups of participants in programs or activities of the institution may be reimbursed under the same provisions as athletic travel per TBR Policy 4:03:03:50.

VSCC PROCEDURE

The following rules shall always apply:

1. Each student must remember that he/she is a representative of Volunteer State Community College and his/her personal conduct must not be disorderly, disrespectful or unacceptable when participating in a non-academic trip away from campus.
2. The Student Disciplinary Rules found in the current Student Handbook apply just as if the student is on the campus of the College. Drugs, alcohol, gambling, theft and other named activities are prohibited while on a trip away from campus. Refer to VSCC Policy III:00:05.
3. The hours of departure and return will be established by the advisor and must be observed by those participating in the trip away from campus. The advisor will not wait for a student who fails to report for departure or return. It is the student's responsibility to report according to the established times or expect to arrange his/her own means of departing or returning.
4. Each student must sign the Hold Harmless Agreement prior to departures from the campus. Appendix I – Waiver of Liability (Hold Harmless Agreement).

TBR Source: TBR Meeting March 23, 2984; TBR Meeting June 29, 1990; June 29, 2007.

VSCC Source: Former III:09:09, April 1, 1990, February 24, 1999, President; December 16, 2008, President's Cabinet; President, August 28, 2009

APPENDIX I

(HOLD HARMLESS AGREEMENT)

SUBJECT: _____

The undersigned desires to participate in an excursion trip to _____ and related activities being offered by VSCC which includes the Tennessee Board of Regents (TBR). The undersigned assumes all responsibility and risks related to or in any way connected with this trip and related activities.

In consideration of the State of Tennessee, the undersigned does for himself, his heirs, executors, successors and assigns, release, waive, discharge and covenant not to sue the State of Tennessee, Volunteer State Community College including TBR, its employees, agents, successors and assigns, of and from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation arising out of, on account of, related to, or in any way connected with the undersigned's participation in this trip and related activities.

The undersigned agrees to all Rules and Regulations set forth by the Tennessee Board of Regents and Volunteer State Community College.

IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have read the forgoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements, apart from the forgoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

IN WITNESS WHEREOF, I have here unto set my hand and seal on this _____ day of _____, 2008 .

Witness

Date

Participant

Date