

VSCC POLICY 11 01 12: Use of Off-Campus Properties and Facilities

Purpose

The purpose of this policy is to provide information regarding the rights and responsibilities of Volunteer State Community College faculty, students, and guests in the use of off-campus properties and facilities.

General Regulations

Definitions: The definition of student, invitee, guest, affiliated group or organization, etc. provided in TBR Policy No. 1:03:02:50 are applicable to off-campus properties and facilities.

Access to Campuses: All persons utilizing the campus of any institution or school, including VSCC faculty, staff, students, guests, or invitees, shall be subject to all rules and regulations of those institutions and schools which are applicable to the conduct of students on campuses and to all applicable federal and state laws and regulations. In addition, all persons who operate a motor vehicle on the campus of any institution or school agree by such operation to be subject to regulations, policies, and procedures on traffic and parking.

All persons on the campus of any institution or school shall provide adequate identification upon request to appropriate officials and security personnel of the institution or school. Personnel and students of VSCC who refuse to provide such identification may be subject to disciplinary action. Other persons who refuse to provide such identification shall be requested to leave the facility and, if they refuse, may be subject to lawful removal and prosecution.

General Conditions for Use of Property: Personnel and students of VSCC are required to comply with the rules and regulations regarding the use of facilities specific to each off-campus location. The Office of Off-Campus Sites shall provide specific information to faculty and students assigned to or enrolled in classes at off-campus sites.

TBR Source: TBR Meetings, December 8, 1978; March 10, 1979; March 18, 1983; September 30, 1983; September 18, 1987; March 16, 1990; September 21, 1990. Revised and renamed Policy 1:03:02:50 Access to and Use of Campus Property & Facilities, September 22, 2011. Effective May 30, 2012.

VSCC Source: Former VI:01:06, April 8, 1988, President; July 9, 1997, President
September 11, 2008, President; January 10, 2017, President

VSCC POLICY 11 01 11: Academic Calendars and Student Registration: Off-Campus Locations

Purpose

The purpose of this policy is to provide for the variance in registration dates and subsequent waiver of late fees at off-campus locations as an exception to TBR Guideline A-019.

General Procedures

Official and late registration dates for enrollment in credit classes at off-campus locations shall generally fall within those dates established by the College for the main campus. In certain circumstances, however, external agencies or community groups may request that a course be offered beyond the official registration dates established for the term. In such instances, the Assistant Vice President of Academic Affairs will advise in writing the appropriate administrator in the Office of Records and Registration and the Business Office of the "official" off-campus registration date, the course(s) offered, etc. Late fees will be waived.

TBR Source: TBR Presidents Meetings February 10, 1987; May 21, 2001; August 13, 2002; November 8, 2006, November 7, 2012

VSC Source: Former VI:Ol :05, April 8, 1988, President; July 2, 1997, President; September 11, 2008, President; January 10, 2017, President

VSCC POLICY 11 01 10: Academic Program Proposals: Extension to/Termination of at Off-Campus Locations

Purpose

The purpose of this policy is to identify the campus unit responsible for the recommendation of the extension or termination of academic program proposals at off-campus locations.

General Procedures

All guidelines established in TBR Guideline A-010 are applicable to the extension or termination of degree and certificate programs at the College's approved off-campus locations. Decisions to extend programs or to terminate programs are the result of recommendations from the Assistant Vice President of Academic Affairs to the Vice President of Academic Affairs.

For planning purposes, the types of offerings and services available at off-campus locations are described in VSCC Policy No. 11:01;03

TBR Source (for Policy): TBR Meetings, December 2, 1988; December 13, 2002; March 29, 2006; December 8, 2006; March 28, 2008; December 2, 2010; December 8, 2011; March 28, 2014; March 27, 2015

TBR Source (for Guideline): TBR Meetings, March 5, 1976; December 12, 1980. Presidents Meetings, November 8, 1982; May 29, 1984; February 10, 1987; February 14, 1989; February 2003; May 20, 2003; February 7, 2006; November 8, 2006; February 12, 2008; November 9, 2010; December 8, 2011; February 4, 2014; February 11, 2015

VSCC Source: Former VI:01:02, April 8, 1988, President; July 2, 1997, President
September 11, 2008, President; January 10, 2017, President