

**The President's Picnic**

The President's Picnic hosted by the Office of Retention Support Services will be held on August 28<sup>th</sup> at 10:00 am. Postcard invitations will go out to all students who are/were new in the spring, summer and fall 2010 semesters. Lunch will be provided, and there will be several speakers on topics such as financial planning and preparing to begin college. Each division and department will be represented by a booth. Guided tours of the campus will be available. Students will also be able to receive their student ID's, parking passes, and textbooks on that day. Please join us for food, fun, and great information!

**IMPORTANT DATE TO REMEMBER:**

**Fall Date:**

If you register/add classes from now through late registration, then fees are due **AT THE TIME OF REGISTRATION.**

**REMEMBER:** If fees are not paid by the due date, then you will be dropped from your classes and you will have to re-register. Please visit the Business Office website at [www.volstate.edu/businessoffice](http://www.volstate.edu/businessoffice) for additional information.

**ATTENTION RODP STUDENTS:**

For **RODP** On-Line courses ONLY:

**Proctor Information Update:** Please check the syllabus the first day you log in to see if the midterm and/or final exam must be proctored. If so, go to [www.volstate.edu/testing](http://www.volstate.edu/testing) and select **Scheduling System Log In** on the left side of the page. Click on **RODP scheduling**. Then, you will create an account and make your appointments for mid-term and/or final exams. You will receive a confirmation e-mail of your appointment and also an e-mail reminder of your appointment two days prior to the test date. If your instructors require notification of your scheduled appointment, forward your confirmation e-mail to them.

Fall 2010			
Session	Last Day for Refund of:		
	100%	75%	25%
Full Term	August 29, 2010	September 10, 2010	September 24, 2010
1 <sup>st</sup> 5 week	August 29, 2010	September 1, 2010	September 6, 2010
1 <sup>st</sup> 7 week	August 29, 2010	September 3, 2010	September 9, 2010
RODP	August 29, 2010	September 10, 2010	September 24, 2010
10 Week	September 6, 2010	September 15, 2010	September 24, 2010
2 <sup>nd</sup> 5 Week	October 10, 2010	October 15, 2010	October 19, 2010
2 <sup>nd</sup> 7 Week	October 20, 2010	October 27, 2010	November 1, 2010

\*Refunds are calculated on billed credit hours.

\*\* REMEMBER: If fees are not paid by the due date, you will be dropped from your classes and you will have to re-register.

\*\*\*Visit the Business Office website at <http://www.volstate.edu/BusinessOffice> for additional information.

\*\*\*\*The online payment system is working and can be accessed through PRIDE Online.

\*\*\*\*\*The deferred payment plan is available for Fall 2010. For additional information, please visit <http://www.volstate.edu/businessoffice/deferredpayment.php>

## Welcome Teresa Corlew

Teresa Corlew is the newest member of the Advising Team. She brings a great deal of experience on the Volunteer State campus to her new position. She started her service for VSCC in December of 1996. Over the years, she has served as the Division Secretary for the Division of Social Science & Education and as the Office Supervisor for the Continuing Education Office.

She earned a BA from Trevecca University and also has the Certified Professional Secretary (CPS) certification. In addition, she has taught swimming and water safety for the American Red Cross for 30+ years. We are extremely excited to welcome Teresa to the Advising Center as our new Office Supervisor.

### ESOL Program Information:

An English for Speakers of Other Languages (ESOL) program is offered at Volunteer State for non-native speakers of English. These courses include:

- Grammar
- Conversation
- Literacy
- Reading and Writing

This program is designed to help prepare students to succeed in their places of employment or to achieve their educational goals. For more details on ESOL classes and schedules, please visit the Advising Center in Ramer 174 or call Karina Abreu (615) 230-4846 or Oky Arguello (615) 230-3223. (Se habla español)

\*\*Grammar, Conversation, and Literacy courses area also available as non-credit courses through the Division of Continuing Education and Economic Development.

### Advisors Receive Strong Certifications:

The Advising Center offers career counseling to students as they make career decisions. Recently, all advisors in the Advising Center participated in a training program to become certified to interpret the Strong Interest Inventory. The Strong is a career interest inventory which helps to match an individual's interests with possible careers. It identifies categories of careers that might be a "good fit" for each individual student.

The Kuder and the Myers Briggs Type Indicator are also available as career interest inventories. Any current or prospective students interested in career exploration should visit the Advising Center for additional information.

### Advising Hours and Locations

The Advising Center, located in Ramer suite 174, is open the following hours:

**Monday – Friday 8:00 a.m. – 4:30 p.m. during the semester and extended hours during peak registration periods.**

*No appointments are needed during regular office hours for the Advising Center.*

**Evening Advisor/Counselors are available in WOOD suite 217**

**Monday – Thursday 4:30 p.m – 8:00 p.m. during the semester –**

**EVENING HOURS WILL RESUME ON AUGUST 30<sup>TH</sup>.**

Appointments are accepted for evening hours, but not required. To make an appointment for evening advising, please call:

- (615) 230-3492 from 8:00 a.m. to 4:30 p.m.
- (615) 230-3479 from 4:30 p.m. to 8:00 p.m.

**Please make sure that you double-check the campus codes listed on your schedule to ensure that you are registered for classes on the correct campus!!**

#### **Location Codes**

<u>Campus Code</u>	<u>Location</u>
63M	Main Campus – Gallatin
VA5	Livingston Center – Livingston
VAA	McGavock High School – Nashville
VMF	Wilson Central High School – Lebanon
VAB	Macon Co. High School – Lafayette
VAC	Springfield High School – Springfield
V14	Austin Peay State University – Clarksville
V50	Tennessee Tech University – Cookeville